

NUTS & BOLTS FCRAO Fall 2019

Question 1 Topic: Admissions Applications

Fraudulent admissions applications seem to be a problem nationwide for postsecondary institutions. What steps have you taken at your school to prevent the processing of these applications?

Submitted by Nevaler Davis
Registrar, Hillsborough Community College

Question 2 Topic: International Students

What measures does your admissions office have in place to stop international students who do not disclose status from getting through the process?

Do you add registration holds for international students who do not submit documentation before they can register? If not, how do you ensure proper documentation is received before registration?

Submitted by Anonymous

Question 3

Topic: ERP and Admissions

Does your ERP system automatically admit and matriculate students when an application is submitted? If so, how often does the process run?

Submitted by Karen Sanders
Daytona State College

Question 4

Topic: Admissions Review

For institutions with bachelor programs, what department is responsible for admissions evaluation and decisions? Admissions OR academic school OR other?

Submitted by Anonymous

Question 5

Topic: Admissions Review

Under what circumstances does your institution require a high school transcript for students admitted into degree seeking programs? Ex. Less than 2 year degree or 60 credits

Submitted by Anonymous

Question 6

Topic: Residency

The statute regarding Residency does not include any language regarding requiring a third piece of documentation once a student starts as out-of-state and then would like to provide documentation to become in-state. I understand that the "Guidelines on Florida Residency for Tuition Purposes by the Articulation Coordinating Committee" indicates we need the third piece of documentation but why does this document trump statute?

Submitted by Anonymous

Question 7

Topic: Residency

We have noticed an increase in FASTER participating institutions stating they are not receiving sent transcripts from us. Are you experiencing similar issues and what would be some of the reasons for this to occur?

Submitted by Anonymous

Question 8

Topic: State Emp Waiver

Can the State Employee Waiver be used for third attempts?

Submitted by Karen Walfall
Assistant Registrar, Polk State College

Question 9

Topic: Reverse Transfer

1. What steps have you taken to implement reverse transfer?
2. Who is using National Student Clearinghouse Reverse Transfer services?
3. Have you determined catalog compliance issues?
Example: once a student completes the required courses at the 4 year institution do they remain in the catalog they were in when they left your institution?
4. Are there any thoughts on how this process works with other universities in the state of Florida but outside of our local partners?

Submitted by Brenda Knight
Registrar, Florida Southwestern State College

Question 10

Topic: Data Collection

How does your institution collect student information for the Workforce Innovation and Opportunity Act (WIOA) and Perkins? Do you ask all of the questions as part of the admissions application?

Submitted by Karen Sanders
Daytona State College

Question 11

Topic: Homeless Exemption

1. What qualifications must students meet to use the homeless exemption waiver at your institution?
2. What documents do you require?
3. What is the process flow for the waiver?
4. What office decides?

Submitted by Anonymous

Question 12

Topic: Email Management

Is anyone currently using Chatbot? If so, please share your thoughts on the following:

- a. Costs
- b. Implementation
- c. Experience
- d. Issues

Submitted by Anonymous

Question 13

Topic: Transcript Evaluation

How many Transcript Evaluators do you have?

- a. Responsibilities / Do they see students?
- b. Turnaround time
- c. Intelligent Capture or other software use
- d. Issues and solutions

Submitted by Anonymous

Question 14

Topic: Texting

1. Who is using it?
2. Have you automated your text process?
3. How often do you text your students?
4. How much personal detail do you put in the text (first name, amount due, etc.)
5. Who is authorized or has the ability to text?
6. What is the response rate and how is it measured?
7. Do you give the student the ability to opt out? One time or for each department?

Submitted by Raphel Robinson
College of Central Florida
Director of Admissions and Student Recruitment

Question 15

Topic: Document Storage

Do you keep a copy of the SSN document after updating a student's number in the system?

Submitted by Danielle Orlovic
Florida Southwestern State College

Question 16

Topic: Deceased Students

Do you issue drops with refund or withdrawals with no refund to the family of deceased students?

Submitted by Danielle Orlovic
Florida Southwestern State College

Question 17

Topic: Civics Literacy

If a student completes the Associate degree and is entering a Bachelor program (2 + 2), are they required to satisfy Civic Literacy since they are not a FTIC in the FCS?

Submitted by Karen Lee Murphy
Broward College, Registrar

Question 18

Topic: FASTER Errors

Are any other institutions getting a FASTER error on students who completed an Associate degree audit showing Gen Ed areas “Waived, Ged Ed complete?” The students entering bachelors programs are not showing coursewrk to allow viewing the 120 credits toward the bachelor program.

Submitted by Karen Lee Murphy
Broward College, Registrar

Question 19

Topic: Program Coding

Does your institution offer programs with several tracks/specialization?

- a. How are you coding the program in your SIS?
- b. As one program with specializations, or several extensions of the program number?

Note: Student can only graduate from the CIP once (although varied specializations exist).

Submitted by Karen Lee Murphy
Broward College, Registrar

Question 20 Topic: Int'l Transfer Coursework

Is transfer work from an international institution added with grades earned or are they brought in with “CR” credit only?

Submitted by Karen Lee Murphy
Broward College, Registrar

Question 21

Topic: GPA

How many GPA's does your institution have?

- a. What are they and how is your SAP/SOAP logic working to enforce sanctions (warning, probation, dismissal?)
- b. Are you willing to share your institution's SAP/SOAP policy & procedures?

Submitted by Karen Lee Murphy
Broward College, Registrar

Question 22

Topic: GPA

Do you graduate on the overall GPA or program GPA?

Submitted by Karen Lee Murphy
Broward College, Registrar

Question 23

Topic: Foreign Nationals

Foreign Nationals living outside of the US and interested in completing an online degree:

1. How does your institution admit students who live in other Countries?
2. Do you allow them to enroll?
 - a. If they apply and select an online course and wish to complete an online program objective
 - b. Are they considered for in-state tuition rates or are they charged the full cost of instruction (out of state)?

Submitted by Karen Lee Murphy
Broward College, Registrar

Question 24

Topic: AACRAO Resource

- AACRAO Resource

- a. Is the AACRAO required foreign credential book your resource/guide for determining what an applicant can use as proof of high school completion equivalency for entry into a college or university?
- b. How many academic/nonacademic passes in General level subject is accepted? (GCE's, CXC's, etc).

Submitted by Karen Lee Murphy
Broward College, Registrar

Question 25

Topic: Diploma Printing

Are there any institutions printing larger diplomas for bachelor graduates or do you only print one size? (i.e. 8 x 10)

Submitted by Karen Lee Murphy
Broward College, Registrar

Question 26 Topic: Grad Req'd Exceptions

Do you allow students to graduate without fulfilling the required writing courses? In what cases would you reduce the writing requirement?

Submitted by Karen Lee Murphy
Broward College, Registrar

Question 27 Topic: Instructional Programs

Is there a rule or law mandating that colleges must publish their CIP codes online?

- Can we delete that file from our website?

Submitted by Anonymous

Open Discussion

Any Other Questions?

Thank you!